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gave the first one which was on the CIA's mission and relationships to the NSC and to member agencies of the USIB. The remainder -- to be given on successive Wednesdays -- will include coverage on the following: Mr. Cline on the DDI, Mr. Lundahl on NPIC, Mr. Wheelon and [REDACTED] on the DDS&T. The fourth and fifth briefings will be on the offices of the Support Directorate and on FI/D. The decision to give the briefings stems in part from a request from NSA and in part from CIA's own desire to reciprocate for a series of excellent briefings given to Agency personnel by NSA.

25X1A

3. Career Training Program

Enrollment in July Class. It appears that we will have about 65 members in our July class of Career Trainees. This will be about 10 short of our previously estimated enrollment. Through no fault of any particular office, we are losing a few good candidates because we were unable to make firm offers in time to meet the competition. As this is a natural consequence of CIA's necessarily lengthy clearance and processing procedures, we believe that the solution may be in putting more candidates into processing channels and at an earlier date than it is now done. In cooperation with the various offices concerned we are undertaking steps to test this approach.

25X1A

Special Ceremony. In a small ceremony 11 June [REDACTED]

25X1A

[REDACTED] presented the Army Commendation Medal to Career Trainee

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25X1A [REDACTED] awarded by the Army for distinguished service in
25X1A South Viet Nam in 1964. [REDACTED] was a Captain in Special Forces at
the time. He entered on duty in the Career Training Program in March
25X1A 1965 and began training in the Spring Class. He is presently on interim
assignment in [REDACTED] awaiting enrollment in the next Operations Course.
He was considered by the Army to be one of its most promising young
officers, and his performance to date as a Career Trainee indicates out-
standing potential.

25X1A Resignations. [REDACTED] a Support Career Trainee assigned
to the Office of Security, has resigned to return to active duty in Army
Intelligence. He came to us from CIC and he apparently has concluded
that his prospects as a CIC officer are more attractive in the long run.
25X1A Also, [REDACTED] who was transferred a few months ago to the Office
of the General Counsel, will resign in July. He wants to go back home to
Ohio to practice law and get into State and local politics.

4. Interest in Kings Point

There has been a recent upsurge of employee interest in the offerings
of the Kings Point Executive Seminar Center. Against CIA's request for
14 spaces we now have an over-subscription of candidates. The DDI alone
desires to nominate 17 employees, while the DDS&T and the DDS report
that they will submit requests for 6 and 10 candidates respectively. We
understand that the Civil Service Commission which administers the

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Center may be able to grant us more spaces than we had originally requested.

5. [REDACTED]

Power Situation. On 13 June Station personnel installed 3 transformers (each 167 KVA) in the sub-station. The rental charges on these transformers will be approximately \$40.00 per month for all 3 units. Initial tests indicate that the Station's electrical power problem has for the time being been satisfactorily solved. Our Weekly Report 10 June contained background information on this problem.

6. Candidate for Certificate of Merit Award

[REDACTED] DDP representative on the Awards Committee, conferred with us about [REDACTED] as a possible candidate for the Certificate of Merit Award. According to [REDACTED] the Committee was greatly impressed with the "Station Procedures" folder developed by [REDACTED] This folder contains instructions for establishing a system for routing incoming and outgoing cables, dispatches, and other correspondence at Field Stations.

SIGNED

MATTHEW BAIRD
Director of Training

Attachment - OTR Attendance

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OTR (Internal) Attendance for Week of:
14 - 18 June 1965

Category	FT	PT	Tut	Total
Operations	156	---	---	156
Intelligence	42	9	---	51
Communication	---	---	---	---
Management	---	---	---	---
Clerical	---	30	---	30
Communism	---	---	---	---
Language	39	144	---	183
VLTP	---	88	---	88
Tutorial	---	---	24	24
TOTAL	237	271	24	532

OTR (External training)

Week of 14 - 18 June 1965 -- 165 Agency employees in
107 external courses or
programs.

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